

**MEMORANDUM CIRCULAR**  
**NO. 07-07-85**

**SUBJECT: SUGGESTION BOXES**

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For the purpose of receiving suggestions, observation, recommendation, comments and/or complaints or grievances from the officials and employees of this Commission as well as from the general public, we have installed Suggestion Boxes in all the six (6) floors of this office. Everybody is encouraged to utilize fully said boxes to help this Commission in the formulation of policies and implementation of measures that will redound to the benefit and welfare not only of the officials and employees of this Commission but also the various sectors falling under its jurisdiction.

The SUGGESTION BOXES shall be under the personal and direct supervision of the undersigned that assures everyone of an open and receptive mind. The said boxes shall be opened regularly.

**ANTONIO C. BARREIRO**  
Deputy Commissioner