

MEMORANDUM CIRCULAR
NO. 03-03-97

SUBJECT: GUIDELINES FOR THE DISPOSAL OF FORFEITED RADIO COMMUNICATIONS EQUIPMENT AND IT'S ACCESSORIES.

Pursuant to NTC Office Order No. 32-10-96 dated 25, October 1996, the existing Government Auditing Rules and Regulations and to enable the Commission to properly dispose forfeited radio communications equipment and its accessories, the following guidelines are hereby promulgated:

1. The Disposal Committee pursuant to Office Order No. 32-10-96 shall undertake the disposal of all forfeited communications equipment and accessories of the Commission.
2. A certified list of all forfeited equipment to include the particulars of the equipment such as brand, type/model, serial number and condition of equipment from all regional offices and central office shall be submitted every fifteenth day of June and December to the Disposal Committee.
3. The disposal shall be in accordance with Section 503 of the Government Accounting System and Auditing Manual (GAAM) through sale, public auction or sale by negotiation, barter, transfer to other Government agencies and destruction or condemnation. In case of sale, barter or transfer, the buyer, barterer or transferee must be qualified to buy and possess radio communication equipment subject matter of the sale, barter or transfer, under Philippine Laws and NTC Rules and Regulation.
4. The proceeds from the sale of the disposed equipment and accessories shall be deposited in a trust fund to be used by the Commission, in accordance with law.

This Circular shall take effect immediately and supersedes any circular, order or instruction or part thereof, which is inconsistent herewith.

Quezon City, Philippines 12th March, 1997

SIMEON L. KINTANAR
Commissioner